

EXCAVATION AND TRENCHING CHECKLIST



Inspection to be completed daily and when conditions change by the COMPETENT person.

Date_____ Job Number_____ Location_____

Inspected by_____ Signature_____

Soil Type_____

For each "Inspection Item," indicate one of the following: P=Pass F=Fail N/A=Not Applicable

INSPECTION ITEM	M	T	W	Th	F	S	Su	Comments <i>Explain 'F'</i>
Cal/OSHA permit submitted when required								
Surface penetration permit been submitted and reviewed								
Excavations, adjacent areas and protective systems inspected daily before start of work								
Emergency response plan and rescue equipment available								
Spoils, materials, equipment set back 2ft from edge of excavation								
Excavation properly marked and barricaded. Fall protection policies apply and followed.								
Protective system (sloping/shoring/shielding) in place over 5ft								
A means of exit is provided within 25ft of each person in excavation/trench. Ladder, stairs, ramp								
Soil type identified and recorded								
Workers prohibited from working or walking under suspended loads								
Guardrails on walkways and bridges over excavations 6ft deep or more								
Traffic protection, (barriers, signage) in place								
Underground installations protected/supported								
Air monitoring conducted in excavations four feet or greater								
Water accumulation controlled and drained								
Workers required to work in the vicinity of excavation/trench received training pertaining to the associated hazards								

The Competent Person has the power to deem any trench or excavation unsafe for entry based on their training, experience, and judgment and can stop work at any time